



## **Information Note**

### **Secondment to the International Organization for Mediation ("IOMed")**

It is the policy initiative of the Department of Justice ("DoJ") to nurture legal talents through continuous provision of training opportunities, especially in the practice of foreign-related legal affairs, including secondment arrangements with international organisations.

#### **IOMed**

2. The IOMed is the world's first intergovernmental legal organisation dedicated to resolving international disputes through mediation. The Convention on the Establishment of the International Organization for Mediation entered into force on 29 August 2025. It will be a key mechanism to apply mediation as a peaceful means to settle international disputes enshrined in the UN Charter with a view to win-win cooperation between the parties, and is of great importance to improving global governance and promoting world peace and the stability of the international order.

3. Initiated jointly by 19 countries including China, the IOMed is an international public good on the rule of law contributed by developing countries. It will provide mediation services for inter-state disputes, disputes between a State and a national of another State, and international commercial disputes submitted by mutual consent. Leveraging the unique advantages of mediation as a more flexible, cost-effective, convenient and well-implemented means, it offers a new option to all countries for party-owned and efficient resolution of international disputes.

4. The IOMed Secretariat carries out the daily operations of the IOMed. The Secretariat is headed by the Secretary-General, appointed by the Governing Council. The Secretary-General shall be the legal representative and the chief official of the IOMed and shall be responsible for its administration, including the appointment of officials, in accordance with the provisions of the IOMed Convention and the rules and regulations adopted by the Governing Council. Further details about the work of the IOMed are available at <https://www.iomed.int/>.

#### **Secondment to the Headquarters of IOMed**

5. The period of secondment will normally be for a period ranging from 12 to 24 months from commencement of services. The period of secondment may be subsequently varied subject to the consent of the IOMed, the Government of the HKSAR and the secondee. The secondee is expected to report duty as soon as practicable within 2026. Secondees will be responsible to the Secretary-General of the IOMed, or any other officer of the IOMed as designated by the Secretary-General, in executing the following duties:

- (a) performing legal work related to the IOMed and the operations of the IOMed, including research and documentation work as well as case management;
- (b) preparing and taking part in the various meetings and activities of the IOMed (e.g. Governing Council meetings, conferences, seminars, and capacity building activities);
- (c) attending to duty visits for the IOMed; and
- (d) other duties as may be determined in accordance with the needs of the IOMed.

### **Eligibility Criteria**

6. Applicants should:-
  - (a) be permanent residents of the HKSAR with Chinese nationality;
  - (b) be:
    - (i) solicitors admitted in Hong Kong; or
    - (ii) barristers with the right to full practice in Hong Kong; or
    - (iii) civil servants of the Government of the HKSAR ("Civil Servants") who are confirmed to the permanent establishment and serving at the rank of (A) Government Counsel or Senior Government Counsel of the Government Counsel Grade, (B) Legal Aid Counsel or Senior Legal Aid Counsel of the Legal Aid Counsel Grade, (C) Solicitor or Senior Solicitor of the Unified Solicitor Grade, or (D) Solicitor or Senior Solicitor of the Intellectual Property Department;
  - (c) have received law school education in a system based on civil law, common law and equity, or other; knowledge of public international law, particularly the law of treaties, is desirable;
  - (d) have good command, both written and spoken, of at least one of the official languages of the IOMed (Arabic, Chinese, English, French, Russian, and Spanish); knowledge of another language is considered an asset; and
  - (e) have good drafting capabilities (dissertation, academic essay, law review or other publication experience will be taken into account).

### **Terms and Conditions of Secondment**

7. For Civil Servants, this is a secondment to an international organisation, and a secondee selected from the Government of the HKSAR will be subject to the secondment terms under the relevant Government regulations.

8. For non-Civil Servants, the terms and conditions of secondment are subject to discussion with IOMed.

## **Application Procedures and Selection Process**

9. If you would like to apply for secondment to IOMed, please submit the following documents online by the application deadline<sup>1</sup>:

- (a) a completed application form;
- (b) a written submission setting out (i) the reasons why you apply for the secondment and (ii) your experience and qualities which would qualify you for the secondment;
- (c) a curriculum vitae;
- (d) copies of certificates or transcripts in respect of professional, academic and language qualifications, with gradings of the subjects taken in public examinations from secondary education onwards and in LLB and, if available, higher law degree(s) or law related qualifications, from local or overseas law schools or institutions; and those on English and where applicable, other language(s);
- (e) ^ employment records with detailed description of duties; and
- (f) any other documents you consider appropriate (e.g. letter of recommendations, written work such as dissertation or other publications).

Note: Items marked with “^” above are not obligatory for applications from employees of the Government of the HKSAR.

10. Your full English name should be included in the title of all documents to be submitted online in support of your application. Please note that no late applications will be accepted. Applicants may be invited to attend selection interview(s) scheduled for March/April 2026.

## **Enquiries**

11. For enquiries about this secondment programme, please contact DoJ's International Law Division via email at [aeganmak@doj.gov.hk](mailto:aeganmak@doj.gov.hk).

International Law Division  
Department of Justice  
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<sup>1</sup> For details, please refer to DoJ's webpage at [https://www.doj.gov.hk/en/miscellaneous/secondment\\_programmes\\_to\\_international\\_organisations.html](https://www.doj.gov.hk/en/miscellaneous/secondment_programmes_to_international_organisations.html).