

**Screening Questionnaire**

**Enumerator no.:** E \_\_\_\_\_

**Sample no.:** \_\_\_\_\_

Please provide information on **difficult-to-solve problems or disputes** your company has experienced that either occurred in Hong Kong or have a significant connection with Hong Kong, AND those experienced by you as owner or manager of your company, but excluding those experienced by you as a private individual. These problems or disputes may be related to commercial contracts, labour disputes, money matters or government regulations

Number of incidents in the past 12 months						Not in the past 12 months, but experienced in past 5 years	Never
1	2	3	4	5-9	10 or above		

**A. Labour disputes or related problems**

- |  |   |   |   |   |   |   |   |   |
|--|---|---|---|---|---|---|---|---|
| 1. Employment contract with employees                              | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 2. Salaries and bonuses paid to employees                          | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 3. Other employment terms and conditions of services for employees | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 4. Misconduct of employees   | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 5. Other complaints made by employees                              | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 6. Others, please specify: _____                                   | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |

**B. Problems related to renting of premises by your company**

- |  |   |   |   |   |   |   |   |   |
|--|---|---|---|---|---|---|---|---|
| 1. Rental agreement                                    | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 2. Payment of rent to landlord                         | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 3. Termination of rental agreement by landlord         | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 4. Recovery of rental deposits from landlord           | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 5. Repairs and maintenance inside premises by landlord | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 6. Others, please specify: _____                       | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |

**C. Problems related to renting out of your company's properties**

- |                                    |   |   |   |   |   |   |   |   |
|------------------------------------|---|---|---|---|---|---|---|---|
| 1. Rental agreement                | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 2. Default in payment of rent      | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 3. Termination of rental agreement | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 4. Damage of properties by tenants | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |
| 5. Others, please specify: _____   | ① | ② | ③ | ④ | ⑤ | ⑥ | ⑦ | ⑧ |

Number of incidents in the past 12 months						Not in the past 12 months, but experienced in past 5 years	Never
1	2	3	4	5-9	10 or above		

**D. Problems related to properties owned by your company**

1. Sales and purchase of properties	①	②	③	④	⑤	⑥	⑦	⑧
2. Repairs and maintenance of communal properties	①	②	③	④	⑤	⑥	⑦	⑧
3. Repairs and maintenance inside premises	①	②	③	④	⑤	⑥	⑦	⑧
4. Other property management issues	①	②	③	④	⑤	⑥	⑦	⑧
5. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

**E. Business-related matters**

1. Quality of goods/ services bought from suppliers	①	②	③	④	⑤	⑥	⑦	⑧
2. Quality of goods/ services sold to customers	①	②	③	④	⑤	⑥	⑦	⑧
3. Other disputes related to business transactions with other companies	①	②	③	④	⑤	⑥	⑦	⑧
4. Disputes over fees charged or services provided by professionals (e.g. lawyers, accountants, surveyors)	①	②	③	④	⑤	⑥	⑦	⑧
5. Negligence of company staff	①	②	③	④	⑤	⑥	⑦	⑧
6. Commercial contracts	①	②	③	④	⑤	⑥	⑦	⑧
7. Partnership and other internal problems within the company	①	②	③	④	⑤	⑥	⑦	⑧
8. Operation and management of company	①	②	③	④	⑤	⑥	⑦	⑧
9. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

**F. Other money matters**

1. Getting money back from debtors	①	②	③	④	⑤	⑥	⑦	⑧
2. Dispute over money with other companies	①	②	③	④	⑤	⑥	⑦	⑧
3. Problems with creditors or debt collectors	①	②	③	④	⑤	⑥	⑦	⑧
4. Claims related to insurance	①	②	③	④	⑤	⑥	⑦	⑧
5. Insolvency/ bankruptcy related	①	②	③	④	⑤	⑥	⑦	⑧
6. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

Number of incidents in the past 12 months						Not in the past 12 months, but experienced in past 5 years	Never
1	2	3	4	5-9	10 or above		

**G. Intellectual property (including patents, trademarks, service marks and copyright)**

1. Application for patents, trademarks, service marks or copyright	①	②	③	④	⑤	⑥	⑦	⑧
2. Violation of your patents, trademarks, service marks or copyright	①	②	③	④	⑤	⑥	⑦	⑧
3. Alleged violation of patents, trademarks, service marks or copyright by you	①	②	③	④	⑤	⑥	⑦	⑧
4. Compliance with copyright requirements (e.g. computer software license)	①	②	③	④	⑤	⑥	⑦	⑧
5. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

**H. Problems related to injuries or health problems suffered by employees**

1. Accidents affecting employees in workplace	①	②	③	④	⑤	⑥	⑦	⑧
2. Accidents affecting employees while on duty outside workplace	①	②	③	④	⑤	⑥	⑦	⑧
3. Health problems of employees caused by working environment	①	②	③	④	⑤	⑥	⑦	⑧
4. Health problems of employees caused by work arrangement	①	②	③	④	⑤	⑥	⑦	⑧
5. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

**I. Problem related to government departments/ government officials**

1. Application for licenses	①	②	③	④	⑤	⑥	⑦	⑧
2. Fines imposed by government departments	①	②	③	④	⑤	⑥	⑦	⑧
3. Company regulations	①	②	③	④	⑤	⑥	⑦	⑧
4. Tax assessment	①	②	③	④	⑤	⑥	⑦	⑧
5. Compliance with government regulations on occupational safety and hygiene	①	②	③	④	⑤	⑥	⑦	⑧
6. Compliance with other government regulations	①	②	③	④	⑤	⑥	⑦	⑧
7. Others, please specify: _____	①	②	③	④	⑤	⑥	⑦	⑧

**J. Other problems or disputes that were difficult to solve**

1. Defamation	①	②	③	④	⑤	⑥	⑦	⑧
2. Hire of foreign workers and importation of labour	①	②	③	④	⑤	⑥	⑦	⑧

**K. Apart from problems or disputes described above, are there any other difficult-to-solve problems or disputes which your company has encountered?**

Please give brief description of the nature of incidents involved

Number of incidents in the past 12 months						Not in the past 12 months, but experienced in past 5 years	Never
1	2	3	4	5-9	10 or above		

1.	①	②	③	④	⑤	⑥	⑦	①
2.	①	②	③	④	⑤	⑥	⑦	①
3.	①	②	③	④	⑤	⑥	⑦	①
4.	①	②	③	④	⑤	⑥	⑦	①
5.	①	②	③	④	⑤	⑥	⑦	①
6.	①	②	③	④	⑤	⑥	⑦	①

— End of Questionnaire —