

**Incident Identification Questionnaire – Part I**

Enumerator no.: E \_\_\_\_\_

Sample no.: \_\_\_\_\_

Please provide more information on *difficult-to-solve problems or disputes* your company has experienced, as reported in the Screening Questionnaire.

You just mentioned that your company has experienced \_\_\_\_\_ incidents of difficult-to-solve problems or disputes in the **past 12 months** which are related to \_\_\_\_\_, or incidents you have experienced in the past 5 years.

**Please provide the following information:**

(1) Number of incidents considered as *unimportant*\*\* and hence *no action has been taken* by your company: \_\_\_\_\_

(2) Number of incidents considered *important*, but *no action has been taken* by your company: \_\_\_\_\_

(3) Number of incidents for which *action has been taken* by your company: \_\_\_\_\_

**Please provide information in respect of each incident listed in (2) and (3):**

Brief description of incident	When did it happen*	Are you in a position to comment on the incident	If not, who in your company should be in a better position to answer	Whether the incident is recurrent#. If yes, identify separately reported recurrent incidents
Incidents considered <i>important</i> , but <i>no action has been taken</i>		Y/ N Y/ N Y/ N Y/ N Y/ N Y/ N		
Incidents for which <i>action has been taken</i>		Y/ N Y/ N Y/ N Y/ N Y/ N		

\* Interviewer should prompt by asking, for example, whether it happened before or after Chinese New Year, Christmas, 1 October or birthday.

\*\* Including incidents in which it is believed no one is to blame or the other side is right.

# Recurrent incidents only refer to incidents which are of the same nature and are affecting the same third parties.

**Instruction to Interviewers:** Please go to *Incident Handling Report Questionnaire* for each incident identified.